

Letter to Senior Requirement Seminar Faculty

SENIOR SEMINAR FACULTY: _____

STUDENT NAME: _____

COURSE NUMBER & NAME: _____

Dear Faculty,

Thank you for agreeing to enroll the student named above in your advanced seminar and advise them on the 6000-word minimum final paper in fulfillment of the urban studies major senior requirement. Faculty guide and evaluate this final paper in addition to the regular coursework. Your evaluation in the form of a 2-3 paragraph max. reader's report and letter grade will be submitted to the DUS.

The time commitment for advising students on this paper can be distributed in any way that would be most beneficial to you and your advisee. *It is the student's responsibility to make and keep appointments with you, and your responsibility to accommodate those appointments.*

Please note the following dates:

- **Monday, April 13, 2026 or at faculty discretion:** Faculty receive final copy of senior requirement paper. Alternate date, if applicable ____/____/2026.
- **Wednesday, May 6th, 2025:** Faculty submit final grade to DUS of Urban Studies.

Please have the student return a copy of the attached Senior Requirement Advising Schedule to Jessica Chauvot (jess.chauvot@yale.edu) by **Friday, January 17, 2025**. Keep a copy for your own records. Should you have any questions, please do not hesitate to contact any one of us.

Sincerely,
Elihu Rubin
DUS, Urban Studies
elihu.rubin@yale.edu

SENIOR ADVANCED SEMINAR GUIDELINES

Format

Students not choosing a yearlong project may enroll in an advanced seminar and produce a final paper of 6,000 words, minimum, in addition to required coursework.

Senior Advanced Seminar Faculty

The Senior Advanced Seminar Faculty is responsible for shaping the development of the paper to fulfill the senior requirement. Senior Requirement Seminars are typically advanced coursework led by faculty members with experience in the subject matter for which the syllabus provides a suitable framework for the student to produce a 6000-word minimum essay in addition to the regular coursework. During the semester, it is expected that students meet with their faculty intermittently to discuss the paper they will write in fulfillment of the urban studies senior requirement.

Writing Resources

Students should strongly consider working with a college writing tutor on organization and style, making contact early in order to make the most of this Yale benefit. Another excellent resource is the Yale Writing Center.

Deadlines

- **Monday, April 13, 2025, or at faculty discretion:** Faculty receive final copy of senior requirement paper. Alternate date, if applicable ____/____/2026.
- **Wednesday, May 6th, 2025:** Senior Seminar faculty to submit evaluation and final grade to DUS Elihu Rubin (elihu.rubin@yale.edu) and Registrar, Jess Chauvot (jess.chauvot@yale.edu)

SENIOR REQUIREMENT SEMINAR ADVISING SCHEDULE

Due Friday, January 19th, 2025, to Jessica Chauvot (jess.chauvot@yale.edu)

STUDENT NAME: _____

EMAIL, TELEPHONE: _____

COURSE NUMBER & TITLE: _____

SENIOR REQUIREMENT FACULTY:

NAME: _____

DEPARTMENT: _____

EMAIL, TELEPHONE: _____

We agree to meet as follows:

ADVISING SCHEDULE: _____

We agree for the paper to be submitted as follows:

DATE: _____

STUDENT SIGNATURE: _____ Date _____

FACULTY SIGNATURE: _____ Date _____

DUS SIGNATURE: _____ Date _____

Please note the following dates:

- **Monday, April 13, 2026, 4:00 pm:** Digital copy of Senior Requirement Paper due to Senior Seminar Faculty and to Registrar, Jess Chauvot (jess.chauvot@yale.edu).
- **Wednesday, May 6th, 2025:** Senior Seminar faculty to submit evaluation and final grade to DUS Elihu Rubin (eliu.rubin@yale.edu) and Registrar, Jess Chauvot (jess.chauvot@yale.edu)

SENIOR REQUIREMENT SEMINAR PROPOSAL FORM

**Due Friday, January 19th, 2025, to DUS & Jessica Chauvot
(jess.chauvot@yale.edu)**

STUDENT NAME:

PROJECT TITLE:

*Provide a statement describing how you expect to use the advanced seminar to write your proposed 6000-word paper.
Include an abstract describing your proposed topic and inquiry.*

STATEMENT & ABSTRACT: